

State Illinois

DESCRIPTION OF STAFF DETERMINING ELIGIBILITY FOR MEDICAID

Illinois Medicaid eligibility determinations are made by staff of the Illinois Department of Human Services which is the State Agency that determines eligibility under Title IV-A. As of July 1, 1997, IDHS staff making Medicaid eligibility determinations were IDPA employees engaged in the same duties on the preceding day. Because no changes in eligibility or authorization processes occur due to IDHS formation, the transfer of the duties to IDHS is seamless.

IDHS personnel are employees of the State of Illinois. Other than authorizing presumptive eligibility for pregnant women, no local government or private agency staff is determining, redetermining, or authorizing Medicaid eligibility.

Staff performing eligibility determination have at least four years of college or a combination of post secondary education and experience equivalent to four years of college. Prior to 1997 two years of college or equivalent was the requirement. When the standards were increased the current staff was "grand fathered" at the former standard. Therefore, all eligibility staff must have at least two years of college or equivalent and new eligibility staff must have four years or equivalent.

IDHS staff accept applications for Medicaid, register them on the data base, interview applicants, gather documentation relevant to the statements of the applicant, determine the eligibility status of the applicant, either deny or approve the application, and enter the disposition into the IDHS data base. Approval of the application constitutes authorization of Medicaid, and the IDHS data base transmits this information to the Medicaid Management Information Systems.

IDHS staff redetermines Medicaid eligibility by inquiring into the present status of eligibility factors of the client, gathering documentation relevant to those factors, determining if eligibility still exists, and entering the outcome into the IDHS data base. That entry either transmits the redetermination date and the new eligibility period, or terminates Medicaid. Termination information is transmitted by the IDHS data base to the Medicaid Management Information System.

TN No. 97-14 Approval Date AUG 30 1999 Effective Date 7-1-97

Supersedes

TN No. _____